

SHELBY COUNTY BOARD OF COMMISSIONERS

AGENDA ROUTE SHEET

Referred to Commission Committee 4-Law Enforcement, Fire, Corrections & Courts

For Commission Action on December 7, 2009

DESCRIPTION OF ITEM: A RESOLUTION APPROVING A SUB-AWARD TO THE CITY OF BARTLETT ON BEHALF OF SHELBY COUNTY OFFICE OF PREPAREDNESS IN THE AMOUNT OF \$102,144.00 IN ACCORDANCE WITH THE 2008 URBAN AREA SECURITY INITIATIVE GRANT FUNDS, AND THIS ITEM REQUIRES THE EXPENDITURE OF PASS THRU FUNDS IN THE AMOUNT OF \$102,144.00 UNDER THE U.S. DEPARTMENT OF HOMELAND SECURITY GRANT PROGRAMS. SPONSORED BY COMMISSIONER SIDNEY CHISM.

CHECK ALL THAT APPLY BELOW:

_____ This Action does NOT require expenditure of funds.

 X This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$ _____; County CIP Funds \$ _____

State Grant Funds: \$ _____; State Gas Tax Funds: \$ _____

Federal Grant Funds: \$_____

Other funds (Specify source and amount): \$ Federal thru State \$102,144.00

Other pass-thru funds (Specify source and amount): \$ _____

Originating Department: Office of Preparedness

APPROVAL:

Dept. Head: Robert Nations, Jr. 901-515-2601 \

(Print your name & phone #) (Initials) (Date)

Elected Official: _____ \ _____
(Print your name & phone #.) (Initials) (Date)

Division Director: Grace Hutchinson 901-545-4429 \ _____
 (Print your name & phone #) (Initials) (Date)

CIP – A&F Director: _____

(Print your name & phone #.) (Initials) (Date)

Finance Dept.: Mike Swift 901-545-4269 \

(Print your name & phone #) (Initials) (Date)

County Attorney: Lisa Kelly 901-545-4363 _____ \ _____
(Print your name & phone #) (Initials) (Date)

CAO/Mayor: James F. Huntzicker 901-545-4514 \ _____
(Print your name & phone #) (Initials) (Date)

ITEM NO: _____

PREPARED BY: Patrina Chambers

APPROVED BY: _____

DESCRIPTION OF ITEM: A RESOLUTION APPROVING A SUB-AWARD TO THE CITY OF BARTLETT ON BEHALF OF THE SHELBY COUNTY OFFICE OF PREPAREDNESS IN THE AMOUNT OF \$102,144.00 IN ACCORDANCE WITH THE 2008 URBAN AREA SECURITY INITIATIVE GRANT FUNDS, AND THIS ITEM REQUIRES THE EXPENDITURE OF PASS THRU FUNDS IN THE AMOUNT OF \$102,144.00 UNDER THE U.S. DEPARTMENT OF HOMELAND SECURITY GRANT PROGRAMS. SPONSORED BY COMMISSIONER SIDNEY CHISM.

WHEREAS, The Shelby County Government, Office of Preparedness is the designated grantee for the Urban Area Security Initiative (UASI) for Memphis and Shelby County; and

WHEREAS, The Shelby County Government, Office of Preparedness has been awarded 2008 UASI funds from the Military Department of Tennessee and the Tennessee Emergency Management Agency for equipment, coordination of critical terrorism planning, preparedness, response and other emergency service as are essential to residents of our county and the entire UASI region; and

WHEREAS, The Shelby County Government, Office of Preparedness is serving as the coordinator of the UASI grant program; and

WHEREAS, The Shelby County Government, Office of Preparedness desires to enter into a sub-award agreement with the City of Bartlett to conduct a segment of the grant program.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the sub-award agreement with the City of Bartlett is hereby approved.

BE IT FURTHER RESOLVED That funds in the amount of \$102,144.00 are hereby appropriated for said sub-award agreement from account no. 269-200306-6686, Sub-grants for Services, of the FY 2010 Shelby County Operating Budget.

BE IT FURTHER RESOLVED, That the County Mayor be and is hereby authorized to execute said sub-award agreement, an executed copy of which shall be placed on file in the Purchasing Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in amount not to exceed \$102,144.00 for purposes contained in this resolution and to take proper credit in their accounting therefore.

Joe Ford
INTERIM COUNTY MAYOR

Date: _____

ATTEST:

CLERK OF COUNTY COMMISSION

ADOPTED: _____

SUMMARY SHEET

I. Description of Item:

A resolution approving a sub-award to the City of Bartlett on behalf of Memphis/Shelby County, Office of Preparedness in the amount of \$102,144.00 in accordance with the 2008 Urban Area Security Initiative grant funds, and this item requires the expenditure of pass thru funds in the amount of \$102,144.00 under the U.S. Department of Homeland Security grant programs.

II. Source and Amount of Funding:

Grant funds have already been accepted and received from the Military Department of Tennessee and the Tennessee Emergency Management Agency in the amount of \$3,606,525.00 for equipment, planning, training, and exercises associated with the implementation of the 2008 UASI, Homeland Security Grant Program.

III. Contract Items

Type of Contract – Cooperative Agreement

IV. Additional Relevant Information:

1. The term of this Sub-grant Agreement shall be from the date of execution to 6/30/2011.
2. Shelby County Government shall reimburse the City of Bartlett on a monthly basis following receipt of invoices for allowable costs incurred, subject to the limits of the Budget set forth in the attached cooperative Agreement which is attached hereto and fully incorporated herein by reference as if stated verbatim.
3. Shelby County Government shall not be liable for any expenses incurred by the City of Bartlett in excess of those stipulated in each budget category contained in Cooperative Agreement, except as said Proposal and Budget may be revised as provided otherwise within this Sub-grant Agreement.
4. In no event shall the Shelby County Government's liability under this Sub-grant Agreement exceed \$102,144.00.
5. Compensation to the City of Bartlett for travel, meals, and/or lodging within the Scope of Services of this Sub-Grant Agreement shall be in the amount of actual costs to Bartlett, subject to the maximum amounts and all limitations specified in Bartlett City's travel policy, as said policy may from time to time be amended.

Please see attached Cooperative Agreement, Exhibit B for specific purchases.

Administration recommends approval of this resolution.

